



Essex County Improvement Authority

27 Wright Way, Building M  
Fairfield, New Jersey 07004  
Phone: 973-575-0952  
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Commissioner Brown  
Commissioner Bagolie  
Commissioner Ross  
Commissioner Spiesbach  
Chairman Klinghoffer

**REGULAR BOARD MEETING  
AND  
ANNUAL RE-ORGANIZATION  
FEBRUARY 25, 2025  
AGENDA**

**1. SUNSHINE NOTICE**

**2. ROLL CALL**

**3. RE-ORGANIZATION:**

<u>Motion</u>	<u>M</u>	<u>2<sup>nd</sup></u>	<u>Absent</u>
#25-04	Brown	Ross	Bagolie

**A:** Nomination and Election of 2025-2026 Officers

STEVEN H. KLINGHOFFER - CHAIRMAN  
RONALD J. BROWN - VICE CHAIRMAN  
JACQUELINE YUSTEIN - SECRETARY  
GERARD M. SPIESBACH - TREASURER

<u>Motion</u>	<u>M</u>	<u>2<sup>nd</sup></u>	<u>Absent</u>
#25-05	Spiesbach	Brown	Bagolie

**B:** Adoption of 2025-2026 Meeting Schedule

**4. PUBLIC COMMENTS**

**5. ACCEPTANCE OF MINUTES:**

<u>Motion</u>	<u>M</u>	<u>2<sup>nd</sup></u>	<u>Absent</u>
#25-06	Brown	Ross	Bagolie

- January 28, 2025 Regular Board Meeting and Executive Session

**6. RESOLUTIONS**

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**ADMINISTRATIVE**

Item#1

    M        2<sup>nd</sup>    .  
Spiesbach    Brown

**#25-023**

1. Resolution authorizing acceptance of the Authority's Report of Audit for the year ended December 31, 2023

Items#2 through 4

    M        2<sup>nd</sup>    .  
Ross    Brown

**#25-024**

2. Resolution ratifying payment to Lynann Dragone, Certified Court Reporter for stenographic transcript of ECIA Regular Board Meeting on 1-28-25

**#25-025**

3. Resolution ratifying payment of recurring bills (Bill List)

**#25-026**

4. Resolution ratifying payment to Chiesa, Shahinian, Giantomasi in the amount of \$2,990.98 for legal services rendered in connection with environmental matters in January 2025

**#25-027**

5. Resolution authorizing purchase of Insurance Policies including workers compensation, cyber liability, and underground storage tank

**PARKING FACILITIES**

    M        2<sup>nd</sup>    .  
Ross    Spiesbach

**#25-028**

6. Resolution ratifying payment to Arocho Services, LLC in the amount of \$1,625.00 for landscaping, elevators and stairwells cleaning services at the Juror Parking Garage in January 2025

**#25-029**

7. Resolution ratifying payment to Noor Star Properties, LLC in the amount of \$7,355.00 for maintenance services in January 2025

**#25-030**

8. Resolution authorizing payment to Precision Technology in the amount of \$1,027.00 for parking equipment repairs and supplies

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**AIRPORT**

Items#9 to 16

    M        2<sup>nd</sup>  
Brown      Ross

**#25-031**

9. Resolution authorizing payment to Park Place in the amount of \$31,600.00 for snow removal and salt spreading

**#25-032**

10. Resolution authorizing payment to Air Power in the amount of \$1,404.00 for electric and HVAC repairs at the Airport

**#25-033**

11. Resolution authorizing payment to Nachurs Alpine Solutions in the amount of \$55,449.00 for liquid 50% Potassium Formate Runway deicer

**#25-034**

12. Resolution authorizing payment to C & S Engineers Inc. in the amount of \$34,000.00 for services rendered in connection with preparation of Airport Minimum Operating Standards and Rules and Regulations

**#25-035**

13. Resolution authorizing payment to C & S Engineers Inc. in the amount of \$6,000.00 for services rendered in connection with the preparation of application to the FAA for Airport Zero Emission Vehicle and Infrastructure Pilot Program for the Airport

**#25-036**

14. Resolution authorizing payment to C & S Engineers Inc. in the amount of \$10,635.00 for services rendered in connection with the with the Design of Rehabilitation of Runway 10-28 Project at the Airport

**#25-037**

15. Resolution authorizing payment to C & S Engineers Inc. in the amount of \$6,651.50 for CA/CO services rendered in connection with the Runway 4-22 NAVAID's and Airfield Signage replacement Project

**#25-038**

16. Resolution authorizing payment to C & S Engineers Inc. in the amount of \$7,544.50 for CA/CO services rendered in connection with the Rehabilitate Apron C and Taxilanes H & 11 Project at the Airport

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**FINANCE**

          M          2<sup>nd</sup>  
Brown    Ross

#25-039

17. Resolution authorizing payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 1986

**Payments due for PGLP Services**

Galleros-Robinson, CPAs, LLP Program Administrator February	\$2,000.00
Wells Fargo Bank, NA Letter of Credit 1/1/2025 - 3/31/2025	\$6,653.63
ECIA Audit Fee	\$7,500.00
Kutak Rock, LLP Legal Fees	\$3,923.14

**7. EXECUTIVE SESSION**

**8. ADJOURNMENT**

Next Board Meeting will be held on Tuesday, March 25, 2025 @ 4 PM

Motion  
#25-07

          M          2<sup>nd</sup>  
Brown    Ross