



Essex County Improvement Authority

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Fairfield, New Jersey 07004
Phone: 973-575-0952
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REGULAR BOARD MEETING

DECEMBER 19, 2017

AGENDA

1. **SUNSHINE NOTICE**

2. **ROLL CALL**

3. **PUBLIC COMMENTS**

4. **ACCEPTANCE OF MINUTES**

1. Regular Board Meeting and Executive Session 11-28-17

5. **EXECUTIVE SESSION**

A. Actions resulting from Executive Session

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6. RESOLUTIONS

ADMINISTRATIVE

#17-248

1. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2018

#17-249

2. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2018, pursuant to N.J.S.C. 17:27-3.2

#17-250

3. Resolution adopting Holiday Schedule for the year 2018

#17-251

4. Resolution authorizing an Agreement with Audio Digital Transcription Service, LLC for transcribing and recording services from 1-1-18 through 12-31-18 in the amount of \$10,000.00

#17-252

5. Resolution authorizing a Memorandum of Agreement with Chioli Technologies in the amount of \$5,000.00 for 2018 maintenance of Authority's website including hosting, support, disaster recovery, and portal system

#17-253

6. Resolution authorizing annual renewal of the Agreement with the Morris County Cooperative Pricing Council and a payment of \$1,250.00 for membership fee for 2018

#17-254

7. Resolution authorizing annual renewal of the Agreement with the County of Bergen for Co-Operative Pricing Program for 2018

#17-255

8. Resolution authorizing an Agreement with Gibbons, PC in the amount of \$1,859.93 for general legal services in 2017

#17-256

9. Resolution authorizing payment in the amount of \$1,859.93 to Gibbons, PC for general legal services rendered in 2017

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ADMINISTRATIVE cont.

#17-257

10. Resolution authorizing payment to Audio-Digital Transcription Services, LLC for transcription of Board Meeting on 11-28-17

#17-258

11. Resolution ratifying payment of recurring bills (Bill List)

#17-259

12. Resolution authorizing an Agreement with Connell Foley in the amount of \$3,000.00 for general legal services from July to December 2017

#17-260

13. Resolution authorizing payment in the amount of \$1,034.96 to Connell Foley for general legal services rendered through October 31, 2017

CORRECTIONAL FACILITY/CELANESE/ENVIRONMENTAL EXPOSURE

ALL EXPENSES PAID FROM ECIA OPERATIONS ACCOUNT

#17-261

14. Resolution ratifying payment in the amount of \$27,248.00 to Buchanan Ingersoll Rooney, PC for legal services rendered in the month of November 2017

#17-262

15. Resolution authorizing an Agreement with Buchanan, Ingersoll & Rooney, PC for legal services in the amount not to exceed \$200,000.00 from January 1, 2018 to December 31, 2018

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AIRPORT

#17-263

16. Resolution authorizing payment in the amount of \$831.35 to Verner-Cadby Ford for 2012 Ford Truck repairs

#17-264

17. Resolution authorizing payment in the amount of \$825.00 to AFA Protective System for alarm panel repairs at Hangar/Building I

#17-265

18. Resolution authorizing payment in the amount of \$14,577.00 to Gary Kubiak & Son Electric, Inc. for replacing existing 20KW 6.6 AMP Regulator

#17-266

19. Resolution authorizing a payment of \$2,230.00 to Comito Associates for services rendered in connection with Hangar P and M

#17-267

20. Resolution ratifying payment to D.Torluccio in the amount of \$3,050.00 for snow removal on 12/10/17

#17-268

21. Resolution authorizing a Memorandum of Agreement with Chioli Technologies in the amount of \$1,380.00 for 2018 maintenance of Airport website including hosting, support, disaster recovery

#17-269

22. Resolution authorizing an Agreement with Galleros Koh, LLP for financial and accounting services in connection with the Airport Motor Fuel Tax Returns for the fiscal year 2018 in the amount of \$3,300.00 (\$275.00 per month)

#17-270

23. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2018

#17-271

24. Resolution authorizing a Memorandum of Agreement with Foam Technology Inc. in an amount not to exceed \$2,800.00 for foam testing in Building/Hangar I and M for the year 2018

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AIRPORT cont.

#17-272

25. Resolution authorizing a Memorandum of Agreement with AFA Protective Systems Inc., in the amount not to exceed \$1,198.00 for monitoring of the fire and sprinkler alarms for the year 2018

#17-273

26. Resolution authorizing a Memorandum of Agreement with United Automatic Fire Sprinkler in an amount not to exceed \$5,725.00 for quarterly inspection and testing of the pre-action fire alarm systems in Building/Hangars I, M and P and the wet sprinkler systems in Hangar P for the year 2018

#17-274

27. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount of \$300.00 per month at the Airport for the year 2018

#17-275

28. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance services of the hydraulic elevator at Building M in an amount not to exceed \$1,940.00 for the year 2018

#17-276

29. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$5,000.00 for the year 2018

#17-277

30. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$5,000.00 for the year 2018

#17-278

31. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$17,500.00 for the year 2018

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AIRPORT cont.

#17-279

32. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$17,500.00 for the year 2018

#17-280

33. Resolution authorizing a Memorandum of Agreement with Security 101 for maintenance of security equipment in an amount not to exceed \$20,674.00 for the year 2018

OBSTRUCTION REMOVAL PROJECT/GOLF COURSE

Project Funded:

ECIA/AIRPORT 100%

#17-281

34. Resolution authorizing payment to C & S Engineers, Inc., in the amount of \$349.03 for engineering services rendered through 11-10-17

#17-282

35. Resolution authorizing payment to John J. Curley, LLC in the amount of \$1,133.46 for legal services rendered through November 2017

#17-283

36. Resolution authorizing payment to GC Stewart in the amount of \$1,200.00 for additional surveying services

#17-284

37. Resolution authorizing an Agreement with John J. Curley, LLC in the amount not to exceed \$50,000.00 for legal services from January 1, 2018 to December 31, 2018

#17-285

38. Resolution authorizing an Agreement with C&S Engineers, Inc. in the amount not to exceed \$50,000.00 for engineering services including obstruction analysis, study, and technical support from January 1, 2018 to December 31, 2018

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NEWARK PROPERTY ACQUISITION PROJECT

#17-286

39. Resolution ratifying payment in the amount of \$1,310.62 for legal services rendered by Chiesa, Shahinian & Giantomasi, PC for the months of October and November 2017

#17-287

40. Resolution authorizing an Agreement with Chiesa, Shahinian & Giantomasi, PC for legal services in the amount not to exceed \$45,000.00 from January 1, 2018 to December 31, 2018

NEWARK RIVERFRONT PROJECT/LITIGATION

#17-288

41. Resolution authorizing an Amendment #1 to the Agreement with DeCotiis, Fitzpatrick & Cole, LLP in the amount of \$10,000.00 for legal services in 2017

#17-289

42. Resolution ratifying payment of \$7,268.79 to DeCotiis, Fitzpatrick & Cole, LLP for legal services rendered in the month of November 2017

#17-290

43. Resolution authorizing an Agreement with DeCotiis, Fitzpatrick & Cole, LLP in an amount of \$45,000.00 for legal services from 1-1-18 through 12-31-18

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JUROR PARKING COMPLEX

#17-291

44. Resolution authorizing a Memorandum of Agreement with Schindler Elevator Corporation for full maintenance service for two Schindler hydraulic passenger elevators in the amount not to exceed \$11,000.16 for the year 2018

#17-292

45. Resolution authorizing a Memorandum of Agreement with Precision Technology Solutions for equipment maintenance including computer software services at in the amount not to exceed \$34,125.00 for the year 2018

#17-293

46. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for landscaping and litter maintenance service Around Parking Facility Complex for the year 2018 in the amount not to exceed \$33,000.00

#17-294

47. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire safety for fire alarm monitoring for the year 2018 in the amount of \$588.00

#17-295

48. Resolution authorizing a Memorandum of Agreement Positive Electric for all electric related issues in the amount not to exceed \$17,500.00 for the year 2018

#17-296

49. Resolution authorizing a payment in the amount of \$1,050.00 to Arocho for cleaning services around the parking facility

#17-297

50. Resolution authorizing payment in the amount of \$2,204.57 to Southland Printing Company for parking tickets

#17-298

51. Resolution authorizing payment in the amount of \$1,452.84 to ID Card Group for parking proximity access cards

#17-299

52. Resolution authorizing a payment in the amount of \$3,819.97 to Positive Electric for electric repairs

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FINANCE

#17-300

53. Resolution authorizing an Agreement with DAC in the amount of \$2,500.00 for Dissemination Agent Services in connection with ongoing compliance and support for continuing disclosure filings with EMMA of all ECIA bonds for the year 2018

#17-301

54. Resolution authorizing an Agreement with Galleros Koh, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-18 to 12-31-18 in the amount of \$24,000.00

#17-302

55. Resolution ratifying payment of charges and expenses of the Authority's \$160,000,000 Pooled Government Loan Program (Series 1986)

Payments due for PGLP Services

Galleros Koh, LLP Financial Consultant December 2017	\$2,000.00
Wells Fargo Remarketing Fee 10-1-17 to 12-31-17	\$4,395.56
Wells Fargo Letter of Credit 7-1-17 to 9-30-17 (ratifying payment)	\$36,088.86

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SPORTSPLEX COMPLEX (Stadium and Parking Garage)

#17-303

56. Resolution authorizing Agreement with Connell Foley in the amount of \$50,000.00 for legal services in connection with all legal issues regarding the complex

#17-304

57. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for landscaping and litter maintenance service around complex for the year 2017 in the amount not to exceed \$35,000.00

#17-305

58. Resolution authorizing a Memorandum of Agreement with Precision for equipment maintenance including computer software services at Parking Garage in the amount not to exceed \$13,550.00 for the year 2017

#17-306

59. Resolution authorizing a Memorandum of Agreement with Standard Elevator for elevator maintenance services at Parking Garage in the amount not to exceed \$3,101.88 for the year 2017

#17-307

60. Resolution authorizing Memorandum of Agreement with Integrated Systems and Services Inc. in an amount of \$744.36 for annual burglar alarm monitoring and elevator alarm monitoring at the Parking Garage in 2017

#17-308

61. Resolution authorizing a Memorandum of Agreement with Standard Elevator for two elevators maintenance services at Stadium in the amount not to exceed \$7,818.84 for the year 2017

#17-309

62. Resolution authorizing payment in the amount of \$1,000.00 to Arocho for services rendered for the Stadium

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SPORTSPLEX COMPLEX (Stadium and Parking Garage) cont.

#17-310

63. Resolution authorizing payment in the amount of \$1,665.00 to Connell Foley for legal services rendered in connection with all legal issues at the complex for the month of November 2017

#17-311

64. Resolution authorizing payment in the amount of \$1,560.00 to PPMG, LLC for snow removal services around the complex on 12-9-17

#17-312

65. Resolution authorizing an Am#1 to the 2017 Memorandum of Agreement with Positive Electric for all electric related issues in the amount of \$2,500.00

#17-313

66. Resolution authorizing payment to Positive Electric for electric repairs and bulb replacement at the garage in the amount of \$5,800.00

#17-314

67. Resolution authorizing payment in the amount of \$419.00 to Standard Elevator for replacement emergency light battery at garage elevator

7. ADDITIONAL INFORMATION

A. Report of PGLP Administrator - November

8. ADJOURNMENT

THE NEXT BOARD MEETING WILL BE HELD ON JANUARY 30, 2018 AT 5 P.M.