



Essex County Improvement Authority

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Fairfield, New Jersey 07004  
Phone: 973-575-0952  
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Commissioner Dunec  
Commissioner Ross  
Commissioner Spiesbach  
Commissioner Yustein  
Chairman Klinghoffer

## REGULAR BOARD MEETING

### DECEMBER 18, 2018

## AGENDA

1. SUNSHINE NOTICE

2. ROLL CALL

3. PUBLIC COMMENTS

4. ACCEPTANCE OF MINUTES

Motion                            M        2nd          
#18-41                    Spiesbach Yustein

1. Regular Board Meeting and Executive Session 11-27-18

5. EXECUTIVE SESSION

        M        2nd          
#18-292                    Spiesbach Yustein  
Resolution authorizing Executive Session to discuss  
contract negotiations and litigation

Motion                            M        2nd          
#18-42                    Yustein Spiesbach

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6. RESOLUTIONS

#1 to #11

M 2<sup>nd</sup>

Spiesbach Yustein

ADMINISTRATIVE

**#18-246**

1. Resolution adopting the Cash Management Plan, pursuant to N.J.S.A. 40A:5-16, for the Year 2019

**#18-247**

2. Resolution designating Public Agency Compliance Officer (P.A.C.O) for the Authority for the year 2019, pursuant to N.J.S.C. 17:27-3.2

**#18-248**

3. Resolution adopting Holiday Schedule for the year 2019

**#18-249**

4. Resolution authorizing an Agreement with Audio Digital Transcription Service, LLC for transcribing and recording services from 1-1-19 through 12-31-19 in the amount of \$10,000.00

**#18-250**

5. Resolution authorizing a Memorandum of Agreement with Chioli Technologies in the amount of \$5,000.00 for 2019 maintenance of Authority's website including hosting, support, disaster recovery, and portal system

**#18-251**

6. Resolution authorizing annual renewal of the Agreement with the Morris County Cooperative Pricing Council and a payment of \$1,100.00 for membership fee for 2019

**#18-252**

7. Resolution authorizing annual renewal of the Agreement with the County of Bergen for Co-Operative Pricing Program for 2019

**#18-253**

8. Resolution authorizing an Agreement with New Jersey Governmental Services in the amount not to exceed \$10,000.00 for consulting services in connection with a new financial software

**#18-254**

9. Resolution authorizing purchase of ECIA Insurance Policies: General Liability, Property, Automobile, Umbrella, Equipment Floater, Boiler and Machinery, Cyber, Public Officials and Flood for the period 1-1-19 to 12-31-19

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**ADMINISTRATIVE cont.**

**#18-255**

10. Resolution authorizing payment to Audio-Digital Transcription Services, LLC for transcription of Board Meeting on 11-27-18

**#18-256**

11. Resolution ratifying payment of recurring bills (Bill List)

**JUROR PARKING**

          M                  2nd  
Spiesbach  Yustein

**#18-257**

12. Resolution authorizing a Memorandum of Agreement with Hudson Community Enterprises for litter patrol services at the parking facility for the year 2019 in the amount not to exceed \$11,700.00

**#18-258**

13. Resolution authorizing a Memorandum of Agreement with Precision Technology Solutions for equipment maintenance including computer software services at in the amount not to exceed \$35,831.25 for the year 2019

**#18-259**

14. Resolution authorizing a Memorandum of Agreement with Arocho Services for general maintenance services for the year 2019 in the amount not to exceed \$17,500.00

**#18-260**

15. Resolution authorizing a Memorandum of Agreement with Protective Measures System and Fire Safety for fire alarm monitoring for the year 2019 in the amount of \$588.00

**#18-261**

16. Resolution authorizing a Memorandum of Agreement Positive Electric for all electric related issues in the amount not to exceed \$17,500.00 for the year 2019

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~~#17 to #35~~

M 2<sup>nd</sup>

Yustein Spiesbach

AIRPORT

**#18-262**

17. Resolution ratifying an acceptance of Proposal from Drymax Water Restoration LLC in the amount of \$42,400.00 for cleanup and restoration of office space in Hangar/Building I after accidental foam discharged (emergency contract)

**#18-263**

18. Resolution authorizing a payment to Diamond Contracting in the amount of \$8,500.00 to supply and plant 10 dogwood trees on properties that obstructions were removed

**#18-264**

19. Resolution ratifying payment in the amount of \$1,200.00 to James Isabel for welding services

**#18-265**

20. Resolution ratifying payment in the amount of \$2,250.00 to Tree King for tree removal on properties surrounding the Airport

**#18-266**

21. Resolution ratifying payment to Park Place in the amount of \$5,525.00 for snow removal on 11/15/18

**#18-267**

22. Resolution authorizing a Memorandum of Agreement with Chioli Technologies in the amount of \$1,380.00 for 2019 maintenance of Airport website including hosting, support, disaster recovery

**#18-268**

23. Resolution authorizing an Agreement with Galleros Koh, LLP for financial and accounting services in connection with the Airport Motor Fuel Tax Returns for the fiscal year 2019 in the amount of \$3,300.00 (\$275.00 per month)

**#18-269**

24. Resolution authorizing an Agreement with Rachles/Michele Oil Co. for vehicle fuel delivery in an amount not to exceed \$50,000.00 for the year 2019

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~~#17~~ to #35

M            2<sup>nd</sup>

Yustein Spiesbach

AIRPORT cont.

**#18-270**

25. Resolution authorizing a Memorandum of Agreement with AFA Protective Systems Inc., in the amount not to exceed \$1,198.00 for monitoring of the fire and sprinkler alarms for the year 2019

**#18-271**

26. Resolution authorizing a Memorandum of Agreement with Interstate Waste Services for solid waste removal in the amount not to exceed \$4,800.00 at the Airport for the year 2019

**#18-272**

27. Resolution authorizing a Memorandum of Agreement with Arrow Elevator Incorporated for a full maintenance services of the hydraulic elevator at Hangar/Building M in an amount not to exceed \$1,996.00 for the year 2019

**#18-273**

28. Resolution authorizing a Memorandum of Agreement with Thomas J. O'Beirne & Co. for all plumbing related issues at all Airport buildings and hangars in the amount not to exceed \$5,000.00 for the year 2019

**#18-274**

29. Resolution authorizing a Memorandum of Agreement with S.J. Carney for all roof related issues at all Airport buildings and hangars in the amount not to exceed \$5,000.00 for the year 2019

**#18-275**

30. Resolution authorizing a Memorandum of Agreement with Air Power for all electric and HVAC related issues at all Airport buildings and hangars in the amount not to exceed \$17,500.00 for the year 2019

**#18-276**

31. Resolution authorizing a Memorandum of Agreement with Gary Kubiak & Son Electric Inc. for electrical maintenance and troubleshooting services of airfield lighting circuits in the amount not to exceed \$17,500.00 for the year 2019

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AIRPORT cont.

#17 to #35  
M            2nd  
Yustein Spiesbach

OBSTRUCTION REMOVAL PROJECT/GOLF COURSE

Project Funded:  
ECIA/AIRPORT 100%

#18-277

32. Resolution authorizing payment to C & S Engineers, Inc., in the amount of \$5,024.89 for engineering services rendered through 11-09-18

DRAINAGE IMPROVEMENTS PROJECT

Project Funded:  
NJDOT 90%, ECIA 10%

#18-278

33. Resolution ratifying payment to C & S Engineers, Inc., in the amount of \$15,031.60 for engineering services in connection with Design rendered through 11-09-18

RUNWAY 10-28 CRACK REPAIR & SEAL COAT PROJECT (CONSTRUCTION)

Project Funded :  
FAA GRANT #40-17 (90%), NJDOT GRANT #6005317 (5%), AIRPORT BOND (5%)

#18-279

34. Resolution ratifying payment to C & S Companies in the amount of \$5,187.17 for engineering services rendered through 10-26-18

ENVIRONMENTAL PROJECTS -HANGAR 1 AND HANGAR 3

Project Funded:  
AIRPORT-100%

#18-280

35. Resolution authorizing payment to H2M Associates Inc., in the amount of \$1,755.00 for engineering services, site remediation at Hangar 1 Area

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SPORTSPLEX

          M          2<sup>nd</sup>  
Yustein Spiesbach

**#18-281**

36. Resolution ratifying payment to Standard Elevator Corp. in the amount of \$1,638.00 for elevator repairs at the garage

**#18-282**

37. Resolution authorizing Agreement with Connell Foley in the amount of \$50,000.00 for legal services in connection with all legal issues regarding the sale of garage and stadium

**#18-283**

38. Resolution authorizing a Memorandum of Agreement with Precision for equipment maintenance including computer software services at Parking Garage in the amount not to exceed \$14,122.00 for the year 2019

**#18-284**

39. Resolution authorizing a Memorandum of Agreement with Standard Elevator for elevator maintenance services at Parking Garage in the amount not to exceed \$3,163.92 for the year 2019

**#18-285**

40. Resolution authorizing Memorandum of Agreement with Integrated Systems and Services Inc. in an amount of \$744.36 for annual burglar alarm monitoring and elevator alarm monitoring at the Parking Garage in 2019

**#18-286**

41. Resolution authorizing a Memorandum of Agreement with PPMG, LLC for general maintenance services including snow removal for the year 2019 in the amount not to exceed \$17,500.00

CORRECTIONAL FACILITY/CELANESE/ENVIRONMENTAL EXPOSURE

ALL EXPENSES PAID FROM ECIA OPERATIONS ACCOUNT

          M          2<sup>nd</sup>  
Yustein Spiesbach

**#18-287**

42. Resolution ratifying payment in the amount of \$38,183.00 to Buchanan Ingersoll Rooney, PC for legal services rendered in the month of November 2018

**#18-288**

43. Resolution authorizing an Agreement with Buchanan, Ingersoll & Rooney, PC for legal services in the amount not to exceed \$200,000.00 from January 1, 2019 to December 31, 2019

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FINANCE

          M          2<sup>nd</sup> .  
Spiesbach Yustein

**#18-289**

44. Resolution authorizing an Agreement with DAC in the amount of \$2,500.00 for Dissemination Agent Services in connection with ongoing compliance and support for continuing disclosure fillings with EMMA of all ECIA bonds for the year 2019

**#18-290**

45. Resolution authorizing an Agreement with Galleros Koh, LLP as Financial Consultant/Program Administrator for the PGLP Program from 1-1-19 to 12-31-19 in the amount of \$24,000.00

**#18-291**

46. Resolution ratifying payment of charges and expenses of the Authority's \$150,000,000.00 Pooled Government Loan Program, Series 1986

Payments due for PGLP Services

Galleros Koh, LLP Financial Consultant December 2018	\$ 2,000.00
Wells Fargo Letter of Credit 10-1-18 to 12-31-18	\$36,588.86

**7. ADDITIONAL INFORMATION**

- A. Report of PGLP Administrator - November

**8. ADJOURNMENT**

THE NEXT BOARD MEETING WILL BE HELD ON JANUARY 29, 2019 AT 5 P.M.

Motion                              M          2<sup>nd</sup> .  
#18-43                    Spiesbach Yustein